

International scientific journal **European Perspectives**

**Quick guidelines for the authors**

<b>General</b>	<ul style="list-style-type: none"> <li>- English, U.S. language version.</li> <li>- Times New Roman, single line spacing, font 12.</li> <li>- Left and right margins.</li> </ul>
<b>Length</b>	<ul style="list-style-type: none"> <li>- 6.000 – 9.000 words (including footnotes).</li> </ul>
<b>About the author</b>	<ul style="list-style-type: none"> <li>- A brief biographical note about the author including previous and current institutional affiliation, email address.</li> <li>- If co-authored- provide information about all the authors.</li> </ul>
<b>Structure of the article</b>	<ul style="list-style-type: none"> <li>- Title, Abstract, Keywords, Introduction, Theoretical Framework - Additional titles/subtitles (do not use numbers), Conclusion, References</li> <li>- Avoid the enumeration in more lines in the text. If you have to use it than use – not bullets.</li> </ul>
<b>Title of the article</b>	<ul style="list-style-type: none"> <li>- Times New Roman, font 16, bold.</li> <li>- Maximum length is 15 words.</li> <li>- <b>Title</b></li> </ul>
<b>Titles in the article</b>	<ul style="list-style-type: none"> <li>- Times New Roman, font 12, bold, caps lock, letters only.</li> <li>- Maximum length is up to 7 words.</li> <li>- <b>TITLES</b></li> </ul>
<b>Subtitles</b>	<ul style="list-style-type: none"> <li>- Times New Roman, font 12, bold, italics.</li> <li>- Maximum length is up to 7 words.</li> <li>- <b>SUBTITLES</b></li> </ul>
<b>Abstract</b>	<ul style="list-style-type: none"> <li>- 150-170 words, English.</li> <li>- It should be translated in Slovene.</li> </ul>
<b>Key words</b>	<ul style="list-style-type: none"> <li>- Maximum up to 6 words, English</li> <li>- Also Slovene translation.</li> </ul>
<b>Footnotes</b>	<ul style="list-style-type: none"> <li>- Times New Roman, font 10.</li> <li>- Left and right margins.</li> </ul>
<b>In text citations, notes and references</b>	
<ul style="list-style-type: none"> <li>- Below are some most commonly used in text citations and references.</li> <li>- For more details and examples please see the following guidelines <a href="#">System of referencing</a> and <a href="#">Quick Harvard Guide</a>.</li> </ul>	
<b>An author whole work</b>	This view has been expressed by Cormack (1994).
<b>Particular part of the work</b>	<p>Cormack (1994, p.32) – p. for single page, and for range of pages Cormack (1994, pp.32-34) – pp.</p> <p>If you use the same work on the same page from the same author few times in a row: (ibid.)</p> <p>If you use the same work of the same author on a different page few times in a row: (ibid., p.32) or different pages: (ibid., pp.23-32).</p>

<b>Work or piece of research without mentioning the author in the text</b>	Making reference to publish work appears to be characteristic of writing for a professional audience (Cormack, 1994).
<b>Table, diagrams</b>	<p>The title of the table should be on the top of the table, below should be the source (if applicable) and finally add acknowledge where the table was found.</p> <p>Include the full details of the source in your reference list.</p> <p>Table 1 Television ownership in England and Wales (Percentage of households) Source: National Statistics Office National Statistics Office, 1985 cited in Brown, 2005, p.267.</p>
<b>References</b>	
<ul style="list-style-type: none"> <li>- All items should be listed alphabetically by author or authorship, regardless of the format.</li> <li>- For more books of the same author, list them chronologically, from the oldest to the newest.</li> <li>- If there are more books from the same author from the same year, distinct them with a, b c, after the year of publishing.</li> <li>- Below are some most commonly used references.</li> </ul>	
<b>Book references</b>	Baron, D. P., 2008. <i>Business and the organization</i> . Chester: Pearson.
	Baron, D. P., 2008.a <i>Business and the organization</i> . Chester: Pearson.
<b>Chapters of the edited books</b>	Samson, C., 1970. Problems of information studies in history. In: S. Stone, ed. 1980. <i>Humanities information research</i> . Sheffield: CRUS. pp.44-68.
<b>Articles from web based magazines or journals</b>	Kipper, D., 2008. Japan's new dawn. <i>Popular Science and Technology</i> , [online] Available at: < <a href="http://www.popsci.com/popsci37b144110vgn/html">http://www.popsci.com/popsci37b144110vgn/html</a> > [Accessed 22 June 2009].

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